# Registration Worksheet

**Name**
- Last
- First
- Middle

**Date**

**CUA ID #**

**CUA Email**

**Phone**

**Your status for the period for which you are registering:**
- [ ] Freshman
- [ ] Graduate
- [ ] Sophomore
- [ ] Non-degree
- [ ] Junior
- [ ] Senior

**Major Field:**

**Program:**

**Degree sought:**

**Adviser’s Signature:**

**Instructions:**

1. See your adviser! Discuss the details of your anticipated schedule and get MUPI numbers and department consents. Your adviser MUST sign the form (see above).
2. See office staff for department consent or academic overrides (requires dean’s permission). Fill out one PINK card (every semester), one GREEN card (for each private lesson), and one YELLOW Card (only if you are taking chamber music).
3. Register on line. Keep a printout of every Cardinal Station transaction (adds, drops, change of sections, etc.). Please note: Being granted Department Consent does not register you for a course but only give you permission to register; you must register yourself for every class and lesson.

4. It is essential that you register for private lessons (MUPI) before June 1st for the fall semester and before December 1st for the spring semester.

5. Late Registration Fees:
   - (a) $75.00 - initial registration on first day of classes
   - (b) $500.00 - initial registration after final drop/add

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<th>Course Title/Description</th>
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<th>Subject &amp; Catalog #</th>
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<th>Advisor Initials For Department Consent</th>
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<td>MUS 100</td>
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*White copy: Student  Yellow copy: Music Records  Pink copy: Adviser*